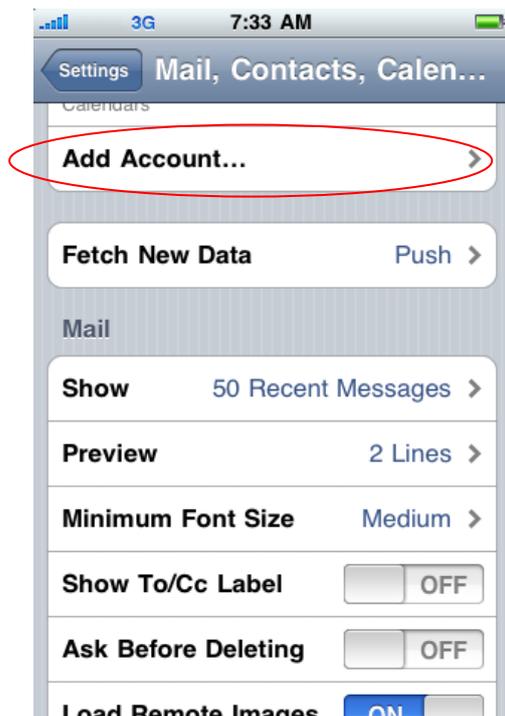


iPhone ActiveSync Setting

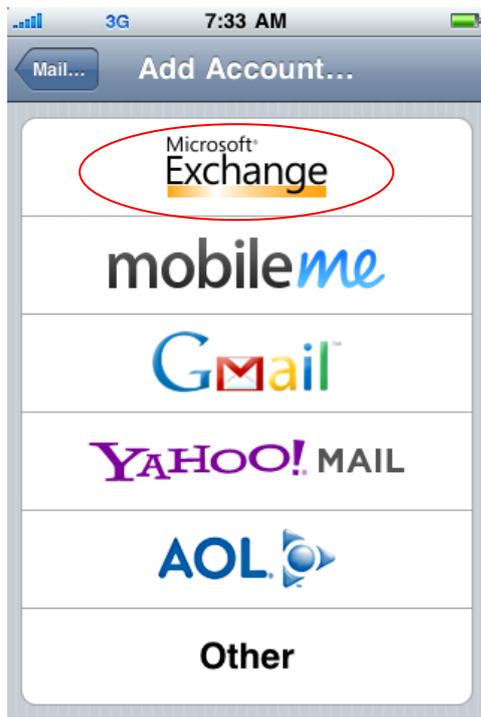
1. If this is the first account, you're setting up on the iPhone, tap Mail. Otherwise, from the Home screen choose Settings > Mail, Contacts, Calendars > Accounts and choose Add Account....



2. Select Add Account



3. Choose your email services account type, please select **Microsoft Exchange**.



4. Field in the blank of the user account detail and press Next. (For example of ecs-enquiry)



5. Input the Server information and press next to complete the setup.
For Staff, please input **webmail.vtc.edu.hk**
For Student, please input **webmail.stu.vtc.edu.hk**



The screenshot shows an iPhone screen with the title "Enter your Exchange account information" and a blue header with "Exchange" in the center, flanked by "Cancel" and "Next" buttons. Below the header are several input fields: "Email" with "ecs-enquiry@vtc.edu.hk", "Server" with "webmail.vtc.edu.hk" (circled in red), "Domain" with "VTC", "Username" with "ecs-enquiry", "Password" with eight black dots, and "Description" with "ecs-enquiry@vtc.edu.hk". The status bar at the top shows signal strength, Wi-Fi, and the time "3:14 PM".

The ActiveSync settings for other Mobile devices, the information of necessary as below:

- Server: webmail.vtc.edu.hk (**For Staff**) ; webmail.stu.vtc.edu.hk (**For Student**)
- Domain: VTC
- Username: <<your CNA username>> (for example: johnchan)
- Password: <<your CNA password>>
- SSL / Secure Connection: On

For detailed setup procedures, please refer to the user's manual of your mobile device.